

GOVERNMENT OF ODISHA  
MSME DEPARTMENT

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**NOTIFICATION**

No. I-MSME(OFP-2016)-07/2017(Pt.) 602/MSME, Bhubaneswar, the 31<sup>st</sup> January, 2017

Subject: OPERATIONAL GUIDELINES FOR ASSISTANCE TOWARDS  
MODERNISATION OF MEAT SHOPS UNDER OFPP-2016

(See Para 7.4 of OFPP-2016)

- 1. Short Title:** - Operational guidelines for assistance to Urban Local Bodies for Modernization of Meat Shops under provisions of Para-7.4 of Odisha Food Processing Policy, 2016.
- 2. Extent:** - It shall extend to the urban areas of whole of the State of Odisha.
- 3. Commencement:** - It shall come into force from 24.11.2016 i.e; the effective date of this policy and remain in force until applicability of IPR-2015.
- 4. Terms and Expressions:** -Terms and expressions used in this operational guideline, but not specifically defined here, shall have the same meaning as in Odisha Food Processing Policy, 2016.

**5. Policy Provisions:-**

**Assistance to Urban Local Bodies for Modernization of Meat Shops -**  
Capital Investment Subsidy shall be provided as follows:

Sl.	Area	Quantum	Maximum Limit
i.	General Areas	35% of the cost of Machinery / Equipment and Technical Civil Works (TCW) and other eligible items	Up to Rs.5.00 lakh per unit
ii.	Industrially Backward Districts including KBK	50% of the cost of Machinery / Equipment and Technical Civil Works (TCW) and other eligible items	Up to Rs.5.00 lakh per unit

**6. Eligibility: -**

- 6.1** New meat shops and existing meat shops having undergone modernization will be eligible.
- 6.2** Meat shop includes Mutton /Chicken / Fish shop.
- 6.3** Eligible Organizations: Urban Local Bodies (ULBs) of the State are required to apply in prescribed format detailing the location of the units and the beneficiaries.
- 6.4** New Meat shops will be eligible under this policy if 1st Fixed Capital Investment is made on or after effective date of this policy.
- 6.5** In case of existing units undergone modernisation, they will be eligible if date 1st Fixed Capital Investment towards modernization is made after effective date of this policy.
- 6.6** The unit should have commenced production within 3 years from the date of 1<sup>st</sup> Fixed Capital Investment.
- 6.7** Incentives as envisaged in this policy shall not be applicable to an enterprise if the similar incentives are availed under any other policies of State Government or Government of India
- 6.8** The applicable incentive shall not be sanctioned & disbursed if the enterprise is found closed / has gone out of production. In such a case, it may be deferred and will be released on satisfactory resumption of production.
- 7. Determination of date of 1st Fixed Capital investment:** It is to be determined based on the 1st date of investment in Technical Civil Works or, Machinery & Equipment whichever is earlier.
- 8. Determination of date of production:** The date of production for availing of this incentive (CIS) shall be determined by the General Manager RIC/ DIC for meat shops basing on the totality of documentary evidence as recorded in the Entrepreneurs' Memorandum Part-II / Production Certificate or, such other certificate as may be introduced by the Government in lieu of Production Certificate.
- 9. Time frame for filing application:** The ULBs shall file their claim in the prescribed Application Form, within one year from the date of starting production / within one year from the date of notification of this Operational guidelines, whichever is later. Application received after the due date/ incomplete in any respect shall be liable to be summarily rejected.

**10. Procedure :**

- 10.1** The ULBs shall submit application in the prescribed form appended to this operational guideline at Annexure 'A' along with undertaking in Annexure A(1), copies of all relevant documents as mentioned in the Checklist at Annexure 'B'. Application shall be submitted to the concerned General Manager, RIC/DIC in duplicate.
- 10.2** On receipt of application with copies of relevant documents, the acknowledgement as prescribed at Annexure-'C' shall be issued to the applicant duly signed by the General Manager, RIC /DIC/ their authorized officer on the day of receipt.
- 10.3** The applications shall be examined and scrutinized by the concerned RIC / DIC, who shall determine the date of first fixed capital investment, entitlement for assistance. After scrutiny and examination, correction, if any required on the application form, shall be made under the signature of General Manager, RIC /DIC their authorized officer along with signature of the applicant.
- 10.4** The details of the Technical Civil Works and Machinery & Equipment are to be compiled by GM, RIC / DIC in Annexure-D(1) and Annexure-D(2) respectively. The GM, RIC / DIC shall forward the application to Directorate of Industries, Odisha in Annexure-D within 15 days from the date of receipt of proposal.
- 10.5** The Director of Industries, Odisha, on receipt of CIS application from GM, RIC / DIC may further examine the application. The enterprise will be jointly inspected by a team comprising of Addl. Director /Joint Director of Industries, GM, RIC/DIC, Branch Manager of financing bank, concerned Tahasildar and ULB representative. The inspecting team will submit a report to the Director of Industries. This process shall be completed within 15 days.
- 11. Assessment of eligible cost :** The eligible cost of Technical Civil Works and Plant & Machinery is defined as follows :

### **11.1 Eligible Technical Civil Works:**

- i. Core Building Structure (Minimum 100 sft)
- ii. Height of structure with tiles finish of minimum 1.8 Mtrs level.
- iii. Monolithic Epoxy Coated Flooring.
- iv. Food Grade Stainless Steel Wash Basin with all attachments.
- v. Standard Exhaust and Ventilation system.
- vi. Proper Septic tank and drainage system.

### **11.2 Ineligible Technical Civil Works:**

- i. Cost of Land and Land Development.
- ii. Consultancy fee, taxes, etc.

### **11.3 Eligible Machinery & Equipment**

- i. Hot Dip Galvanized Carcass Hanging System with Food Grade Stainless Steel Hooks and Chain.
- ii. Food Grade Stainless Steel Meat cutting table top with Hot Dip Galvanised base.
- iii. Refrigerated Display Cabinet and Air Conditioning.
- iv. Deep Freezer to store surplus carcass.
- v. Food Grade Stainless Steel knives Set with knife Sterilizer and tools.
- vi. Food Grade Stainless Steel Meat Mincer.
- vii. Digital Scale with Stainless Steel Tray.
- viii. Vacuum Packer or Sealing Machine.
- ix. Fly Proofing equipment in the form of air contains and fly traps.
- x. Geyser.
- xi. Genset.
- xii. UV lamp for controlling microbial load after day's operation.

### **11.4 Ineligible Machinery & Equipment**

- i. Fuel, consumables, stores and spares.
- ii. Computers, office furniture and equipment.
- iii. Transport vehicles.
- iv. Second hand/ old machines/equipment.
- v. Expenditure on painting of machinery.
- vi. Closed Circuit TV Camera and security system related equipment.
- vii. Service charges, Consultancy Fee, Freight, etc.

**12. APPROVAL & SANCTION:** The applications shall be scrutinized and

placed alongwith Joint Inspection Report in the State Directorate Level Committee (SDLC) for scrutiny & approval of Capital Investment Subsidy (CIS) within 30 days.

**12.1** Upon receipt of approval of SDLC, the Director of Industries, Odisha shall issue sanction letter in Annexure -'E' for CIS amount upto Rs.5.00 lakhs in favour of the ULB under intimation to concerned GM, RIC / DIC. Necessary funds shall be placed by Director of Industries with concerned RICs / DICs within 07 days.

**12.2** The ULB on receipt of sanction letter shall be required to execute Agreement with GM, DIC/ RIC/ DI/ as per Appendix-A and submit advance money receipt in Annexure-E(1).

**12.3** In case of rejection by any of the State Level Committees, the same will be communicated by DI to DIC/ RIC to the concerned enterprises in the format prescribed at Annexure-'F'.

### **13. Disbursement of financial assistance under the scheme:**

**13.1** On receipt of the sanction order, the GM, RIC / DIC shall further complete the process of signing agreement in the prescribed format as at Appendix-A, advance Money Receipt in triplicate and any other documents as may be required.

**13.2** The disbursement of sanctioned amount for such proposals shall be made by the General Manager, RIC / DIC within 03 days of compliance by the ULB cited in the sanction order. The CIS shall be released to the ULB subject to availability of funds under the policy. In case of self-financed units the subsidy amount can be disbursed directly to the unit.

**13.3** The GM, RIC / DIC is required to submit Utilization Certificate in OGFR Form Annexure-VI to the Director of Industries within 15 days after disbursement of CIS in favour of the ULB.

### **14. Funds & Audit:**

**14.1** Funds: The Directorate of Industries, Odisha in consultation with DICs/ RICs will estimate the requirement of funds and furnish the requirement to the MSME Department by 30<sup>th</sup> November for budget provision every year. The State Govt. in MSME Department will provide funds to Directorate of Industries, Odisha, who shall in turn place the funds to the extent necessary with RIC / DICs. The GM, RIC / DIC shall be the Disbursing Agency for CIS. The Disbursing Agency will maintain

regular accounts for each case & shall be accountable to the Audit and the State Govt. Directorate of Industries will furnish the utilization certificate in OGFR-Annexure VI along with the list of beneficiaries disbursed with assistance at the end of each financial year.

**14.2 Audit:** The accounts maintained by the DI, Odisha / RICs / DICs shall be audited by the Finance Department / AG, Odisha.

**15. Maintenance of Records:** The receipt / forwarding / sanction / rejection / disbursement of Subsidy on Plant & Machinery shall be monitored both electronically & manually at DIC /RIC/Directorate of Industries level.

**16. Recovery of Subsidy:** In the following events or circumstances, Subsidy on Machinery / Equipment and Technical Civil Works (TCW) received by an ULB shall be recoverable from it under the provision of OPDR Act as arrears of land revenue, unless refunded within a period of 30 days from the date of an order issued to this effect by the GM, RIC/ DIC / Director of Industries, Odisha.

(i) Where an ULB in the opinion of any of the State Level Committees has availed of the subsidy by misrepresentation, fraud or by furnishing false & misleading information or by suppressing facts / materials or disbursed in excess of the amount actually admissible for whatsoever reason.

(ii) Where the Subsidy amount becomes recoverable in terms of the stipulation contained in the Agreement (Appendix-A or, the beneficiary units violate any other condition of the Rules & Guidelines and Agreement.

### **17. Miscellaneous:**

**17.1** Application for condonation of delay in implementation of projects due to force majeure (like natural calamities) only shall be dealt on case to case basis. The General Manager, RIC / DIC shall examine such case(s) and forward the application made by the entrepreneur with justification to the Director of Industries, Odisha, who shall examine and recommend the same to MSME Department for placement of the same to the Empowered Committee to be constituted under the Chairmanship of Principal Secretary, MSME for consideration.

- 17.2** DIC / RIC/DI may inspect the enterprise individually / jointly if required.
- 17.3** Administration of CIS in the contingencies like shifting of enterprise within the State, change of ownership etc. within the period of this incentive shall be governed as per the terms & conditions stipulated in the Agreement.
- 17.4** The Enterprise shall furnish its audited financial statements and other periodical statements of each financial year to the DIC/ RIC / DI during the period of incentives.
- 17.5** Any change in facts or circumstances affecting the eligibility of the unit shall be intimated immediately to the DIC /RIC/ Directorate of Industries, Odisha by the unit.
- 18.** Where any doubt arises regarding implementation of these rules, the same shall be referred to Government of Odisha in the MSME Department whose decision shall be final and binding on all the parties.
- 19.** Time limit prescribed in this guideline is of working days from date of receipt by the concerned authority only

This operational guideline has been concurred in by Finance Department vide their UOR No. 12-ES-II /Dated: 21.01.2017.

By order of Governor

  
31.1.17  
(L.N.Gupta)

Principal Secretary to Government

Memo No. I-MSME(OFP-2016)-07/2017(Pt.) 603 /MSME Dated 31-01-2017

Copy forwarded to All Departments/ All Heads of Departments/ Director of Industries, Odisha / All PSUs/ All Revenue Divisional Commissioners/ All Collectors/ All RICs/ All DICs/ Head, State Portal Group, IT Centre, Secretariat, Bhubaneswar/ All Sections of MSME Department/ Guard File (5 copies) for information and necessary action.

  
31/1/17  
Additional Secretary to Government

**APPLICATION FOR ASSISTANCE UNDER SCHEME OF MODERNISATION OF MEAT  
SHOP UNDER OFPP-2016**

(See Para 7.4 of OFPP-2016)

Application received after the due date / incomplete in any respect shall  
be liable for rejection

(Strike out whichever is not applicable)

To

The General Manager,  
Regional Industries Centre /District Industries Centre,  
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Sub: Assistance for Modernization of Meat Shop under OFPP-2016.

Sir / Madam,

In accordance with the provisions laid down in Odisha Food Processing Policy- 2016 and its operational guidelines notified by MSME Department, Government of Odisha, the claim for "Assistance for modernization of Meat Shop" is submitted with following particulars:

1	Name of the Urban Local Body ( NAC / Municipality / Municipal Corporation)	
2	Address with telephone no., Fax No. & Email id	
3	Name of the Modern Meat Shop	
4	Location of the Modern Meat Shop	
5	Production Certificate issued by GM, RIC / DIC No. and date	
6	Date of first fixed capital investment (1 <sup>st</sup> date of investment in Technical Civil Works / Machinery & Equipment whichever is earlier)	
7	Details of Land (Plot No., Khata No., Mouza, Area in Acre)	
8.	Whether in possession of beneficiary (Submit documentary evidence towards proof of ownership or proof of rent / lease)	
9	Details of Food License	
10	Capacity of meat shop :	
	Meat Products (Raw Meat / Poultry Meat/ Fish)	
	Chilling capacity (Kg per day)	



	Freezing capacity (Kg per day)	
	Packing capacity (Kg per day)	
11	Date of starting production	
12	Whether Production has commenced within three years from the 1st date of FCI, if no, whether project implementation delay has been condoned by Empowered Committee.	
13	Total capital investment (Head-wise)	
	a Technical Civil Work	
	b Others	
	C Equipment / Machinery	
14	Means of Finance:	
	Promoter's equity	
	Bank / Term Loan	
	Other sources (specify)	
15	Registration of shop under Odisha Municipality Act / Odisha Municipal Corporation Act	
16	Term Loan A/c No. of the Enterprise, if any.	
17	Employment generated (Nos.)	
18	Name of Bank Branch with IFSC	
19	Amount of CIS claimed	
20	Have applied for /availed CIS from any source, if so furnish the details.	

I, Sri \_\_\_\_\_ s/d/o \_\_\_\_\_ at present \_\_\_\_\_ (designation) of

(Name of the ULB) certify that the information furnished as above is true and correct to the best of my knowledge and belief.

I hereby undertake to abide by the terms and conditions prescribed under the provisions of Odisha Food Processing Policy 2016 and its operational guidelines.

I hereby undertake to furnish information, reports, periodical statements etc to the DIC /RIC/ Directorate of Industries, Odisha as and when required.

Copies of relevant documents in support of information / facts furnished above are enclosed here with.

Enclosure:-

- 1.
- 2.

Date-

Signature of the Executive Officer /  
Commissioner of ULB

Place-

**SELF-UNDERTAKING**

(on non-judicial stamp paper of not less than Rs.10/-)

(Strike out whichever is not applicable)

From:

M/s. \_\_\_\_\_

At/PO \_\_\_\_\_

Dist. \_\_\_\_\_

- i) I / We hereby undertake that claim for Capital Investment Subsidy on Machinery / Equipment and Technical Civil Works (TCW) under Odisha Food Processing Policy, 2016 is for Rs. (in words).
- ii) I / We shall abide by the terms and conditions prescribed under the provisions of Odisha Food processing Policy, 2016 and its operational guidelines.
- iii) I / We shall repay the Capital Investment Subsidy on Machinery / Equipment and Technical Civil Works (TCW) or any part thereof with penal interest as decided by the authority;
- iv) If the information stated in the application & supporting documents is found to be false/ incorrect / misleading or mis-represented and there has been suppression of facts / materials or if found to have been disbursed in excess of the amount actually admissible for whatsoever reason.
- (a) If the enterprise goes out of production for a period exceeding six months at a time for any reasons other than labour troubles, want of electric power or for the reason which is beyond the control of entrepreneur / management during the period of incentives.
- (b). This enterprise has not applied / availed CIS on Machinery / Equipment and Technical Civil Works (TCW) in any manner under any other scheme of the State Govt. or the Central Govt. or any Financial Institution(s).
- I / we shall furnish its audited financial statements and other periodical statements of each financial year to the RIC / DIC /Directorate of Industries, Odisha during the period of incentives.

Signature of the Executive Officer /  
Commissioner of ULB

Date-

## CHECK LIST

Copies of documents to be attached with the application shall be self-attested by  
Commissioner / Executive Officer / Authorized Signatory not below the rank of Class-II  
officer

(Strike out whichever is not applicable)

1	Application Form in Annexure-A
2	Copy of Entrepreneurs' Identification Number (EIN)
3	Production Certificate issued by GM, RIC / DIC
4	Copy of agreement / Lease Deed between ULB and the beneficiary setting up the Modern Meat Shop
5	Document in support of date of first investment in fixed capital of enterprise i.e; 1 <sup>st</sup> date of investment in Machinery / Equipment and Technical Civil Works (TCW)
6	Valid statutory clearances of OSPCB
7	Detailed project report approved by ULB / Bank
8	Sanction letter of term loan from bank / financial institutions, if any
9	Bio-data/background of the end use beneficiary
10	Copy of the valid license of local body/municipality/competent authority for running the meat shop at the premises for which application is made
11	Item wise and cost wise details of Technical Civil Work items envisaged duly certified by GM, RIC /DIC
12	Item wise and cost wise details of Machinery / Equipment duly certified by GM, RIC /DIC
13	Copies of invoices/ receipts from the suppliers/vendors duly verified with seal & signature of authorized officer of ULB
14	Proof of the power supply to the shop
15	Proof of water supply to the shop
16	Any other relevant document required by Local Body / Municipality as per applicable rules and regulations
17	Request for condonation of implementation delay with justification / Document in support of delay in implementation, if condoned by Government.

OFFICE OF THE GENERAL MANAGER, RIC / DIC, \_\_\_\_\_

Letter No. \_\_\_\_\_ / Date \_\_\_\_\_

**Acknowledgement**

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(To be issued by authorized officer / General Manager, RIC / DIC on the  
day of receipt)

(Strike out whichever is not applicable)

To

The Commissioner / Executive Officer

\_\_\_\_\_ (Name of the ULB)

Sir / Madam,

Received the application for assistance for "Modernisation of Meat Shop" under the provisions of Odisha Food Processing Policy- 2016 & its operational guidelines along with documents mentioned below from

\_\_\_\_\_ on \_\_\_\_\_ (date) through post / person.

List of documents

- 1
- 2

Signature of authorized officer /  
General Manager, RIC/ DC with seal & date

## OFFICE OF THE GENERAL MANAGER, RIC / DIC

No. \_\_\_\_\_ Dt. \_\_\_\_\_

(Strike out whichever is not applicable)

From

The General Manager,  
RIC / DIC, \_\_\_\_\_

To

The Director of Industries, Odisha,  
Cuttack

Sub: Recommendation for assistance for Modernisation of Meat shop under the provisions of Odisha Food Processing Policy- 2016

Sir,

In accordance with the provisions laid down in Odisha Food Processing Policy-2016 and its operational guidelines, I am to recommend herewith the application with copies of all relevant documents filed by \_\_\_\_\_ (ULB), At.

P.O. \_\_\_\_\_ Dist. \_\_\_\_\_ bearing

Production Certificate No. \_\_\_\_\_ / Dated \_\_\_\_\_. The particulars of the unit are given below:

1	New or Modernisation unit	
2	Date of receipt of application from the Urban Local Body (ULB) for assistance for Modernisation of Meat shop	
3	Status of the Unit (Working / Closed)	
4	Date of first fixed capital investment i.e. 1 <sup>st</sup> date of investment in Machinery / Equipment and Technical Civil Works alongwith documentary evidence.	
5.	Date of commercial production as per Production Certificate	
6.	Eligible cost (in Rs.):	
i.	Technical Civil Works (Details at Annexure- D(1) as enclosed)	
ii.	Machinery / Equipment (Details at Annexure- D(2) as enclosed)	
iii.	Total	
iv.	Eligible amount of CIS @ 35% / 50% subject to a limit of Rs.5.00 lakhs	
7.	Present Status of the unit (Working / Closed)	

The enterprise is eligible for assistance under modernisation of meat shop under the provisions of OFPP-2016.

Encl. (One set of application with supporting documents)

Yours faithfully,

General Manager, RIC /DIC

Memo No. \_\_\_\_\_ / dt. \_\_\_\_\_

Copy forwarded to Executive Officer / Commissioner \_\_\_\_\_  
(ULB) for information and necessary action.

General Manager, RIC /DIC

**DETAILS OF TECHNICAL CIVIL WORKS UNDER MODERNISATION OF MEAT SHOPS**

*(See Para- 7.4 of OFPP-2016)*

1. Name of Modern Meat Shop: \_\_\_\_\_
2. Location : \_\_\_\_\_
3. Name of Urban Local Body : \_\_\_\_\_
4. Date of commencement of Technical Civil Work : \_\_\_\_\_
5. Date of Completion of Technical Civil Work : \_\_\_\_\_

Sl. No.	Details of Technical Civil Work	Quantity / Area	Amount (in Rs.)	Remarks
1.	Tiles finish up to minimum 1.8 Mtrs level.			
2.	Monolithic Epoxy Coated Flooring.			
3.	Food Grade Stainless Steel Wash Basin with all attachments.			
4.	Exhaust and Ventilation system.			
5.	Septic tank, drainage system			
6.	Core Building Structure (minimum 100 sft)			
	<b>Total :</b>			

General Manager, RIC  
/DIC

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**DETAILS OF MACHINERY / EQUIPMENT UNDER MODERNISATION OF MEAT SHOPS**

*(See Para- 7.4 of OFPP-2016)*

1. Name of Modern Meat Shop: \_\_\_\_\_
2. Location : \_\_\_\_\_
3. Name of Urban Local Body : \_\_\_\_\_

Sl. No.	Details of Machinery & Equipment	Quantity	Supplier	Bill / Invoice No. & Date	Basic cost + Taxes (in Rs.)	Freight / Insurance	Status
1.	Hot Dip Galvanized Carcass Hanging System with Food Grade Stainless Steel Hooks and Chain.						
2.	Food Grade Stainless Steel Meat cutting table top with Hot Dip Galvanised base.						
3.	Refrigerated Display Cabinet and Air Conditioning.						
4.	Deep Freezer to store surplus carcass.						
5.	Food Grade Stainless Steel knives Set with knife Sterilizer and tools.						



6.	Food Grade Stainless Steel Meat Mincer.						
7.	Digital Scale with Stainless Steel Tray.						
8.	Vacuum Packer or Sealing Machine.						
9.	Fly Proofing equipment in the form of air contains and fly traps.						
10.	Geyser.						
11.	Genset.						
12.	UV lamp for controlling microbial load after day's operation.						
13.	Other essential items						
	<b>Total</b>						

- Encl: 1. All invoices / Bills enclosed with due certification of verification  
2. Coloured Photographs of the unit

General Manager,  
RIC /DIC,

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DIRECTOR OF INDUSTRIES, ODISHA, CUTTACK.

No. \_\_\_\_\_ / Dated the \_\_\_\_\_ 20\_\_  
(Strike out whichever is not applicable)

## SANCTION LETTER

(See Para- 7.4 of OFPP-2016)

To

\_\_\_\_\_  
\_\_\_\_\_  
(ULB)

Sub:- Sanction of Capital Investment Subsidy @ 35%/50% of cost of Machinery / Equipment and Technical Civil Works (TCW) for Modernisation of Meat Shop(s) under Para-7.4 of Odisha Food Processing Policy, 2016.

Ref: Your Letter No. \_\_\_\_\_ / Dated: \_\_\_\_\_

Sir/Madam,

We are pleased to inform you that the State Directorate Level Committee under OFPP-2016 in its meeting held on \_\_\_\_\_ have approved Capital Investment Subsidy of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) in favour of your unit @ 35% / 50% under the provisions of above Policy.

Basing on the documents furnished by you & recommended by concerned GM, RIC/DIC from time to time for the purpose of sanction of capital investment subsidy (CIS), the eligible cost of Plant & Machinery of the enterprise has been assessed as under:

In Rs. in lakhs

Eligible Cost of Technical Civil Works	
Eligible Cost of Plant & Machinery	
Total:	
CIS @ 35/ 50% (Maximum up to Rs.5 Lakhs)	

The said sanction of subsidy is subject to the following conditions in addition to the conditions prescribed under the scheme:

The above sanctioned amount can be disbursed in full subject to availability of funds.

You shall also have to execute an agreement in prescribed format Appendix- A and the agreement shall be on stamp paper of not less than Rs.100/-, which shall be kept by this office / Inspector General Registration.

The agreement should be executed by the authorized signatory on behalf of the ULB and concerned GM, RIC / DIC.

Erasures, if any should be properly, initialed No. blank should be left in the agreement and all the blanks should be filled in with proper initials.

Yours faithfully,

Director of Industries, Odisha

Memo No. \_\_\_\_\_ / Date: \_\_\_\_\_

Copy forwarded to Branch Manager, \_\_\_\_\_  
(Name of the financing institution/ bank) for information and necessary action.(if applicable)

Addl. Director of Industries, Odisha/  
Joint Director of Industries, Odisha

Memo No. \_\_\_\_\_ / Date: \_\_\_\_\_

Copy forwarded to General Manager, RIC / DIC \_\_\_\_\_  
for information and necessary action. He is requested to ensure that the unit complies with all pre-conditions and submits all necessary documents such as copies of valid statutory clearances/licenses / approvals(if any) prior to release of CIS and intimate the same to the undersigned.

Addl. Director of Industries, Odisha/  
Joint Director of Industries, Odisha

Memo No. \_\_\_\_\_ / Date: \_\_\_\_\_

Copy to Additional Secretary to Govt. MSME Department,  
Bhubaneswar for information and necessary action.

Addl. Director of Industries, Odisha/  
Joint Director of Industries, Odisha

Memo No. \_\_\_\_\_ (2)/ Date: \_\_\_\_\_

Copy to Chief Accounts Officer/ DDO(Hqr.), Industries  
Directorate for information and necessary action.

Addl. Director of Industries, Odisha/  
Joint Director of Industries, Odisha a

OFFICE OF THE DIRECTOR OF INDUSTRIES, ODISHA, CUTTACK

No. Dt  
(Strike out whichever is not applicable)

To  
The General Manager,  
RIC / DIC, \_\_\_\_\_

Sub: Rejection of proposal of M/s \_\_\_\_\_

Ref: Your letter No. \_\_\_\_\_ dated \_\_\_\_\_

Sir / Madam,

This is to inform that proposal for Capital Investment Subsidy (CIS) on modernization of meat shop of the captioned unit under the provisions of OFPP-2016 is rejected due to following reasons:

(Specify the reasons)

- 1.
- 2.
- 3.
- 4.

Addl. Director of Industries, Odisha /  
Joint Director of Industries

Memo No. \_\_\_\_\_ dated \_\_\_\_\_  
Copy to M/s \_\_\_\_\_ for information.

Addl. Director of Industries, Odisha /  
Joint Director of Industri

## AGREEMENT

(On Non-judicial stamp paper of not less than Rs.100/- and to be notarized)

This INDENTURE made on this day of \_\_\_\_\_, 20\_\_ between a private / public limited company incorporated under companies Act, 1956, a cooperative society registered under the Orissa Cooperative Society Act 1962 and having its registered office at \_\_\_\_\_

OR

Carrying on business as a sole Proprietor / Partner / Director / Managing Director /Trustee / others in the firm with the name and style of M/s. \_\_\_\_\_ having its office at here in after called the entrepreneur (which expression shall unless it be repugnant to the context or meaning there of be deemed to include its successor or successors and assigns / the partners for the time being of the said firm and their assigns / his / their, executors, administrators and assigns) of the first part,

And

The General Manager, RIC /DIC\_\_\_\_\_ representing the Governor of Odisha, exercising the executive powers of the Government of the State of Odisha (here in after referred to as "the Governor" which expression shall unless it be repugnant to the context or meaning the thereof be deemed to include his successor of successors and assigns) of second part, as :-

- a) The Government of Odisha have framed a scheme as Capital Investment Subsidy under the provisions of Odisha Food Processing Policy, 2016 (OFPP-2016) for the enterprise / industrial units with a view to promote growth of industries standing therein that Government of Odisha will grant a subsidy to the Project Proponent who set up new industries in the districts of the State if the said parties satisfy the terms and conditions laid down under the Policy and its Rules & Guidelines which shall be deemed to be a part of this agreement.
- b) The Government of Odisha (hereinafter referred to as the Government has appointed the General Manager, RIC / DIC\_\_\_\_\_ to act as the Disbursing Agency of the said investment subsidy.
- c) The Entrepreneurs have set up an industries at \_\_\_\_\_ on plot No. \_Khata No. \_\_\_\_\_ measurement of area \_\_\_\_\_ Mouza \_\_\_\_\_ District \_\_\_\_\_ standing in the name of \_\_\_\_\_ and have satisfied other conditions of the capital investment subsidy scheme and have, therefore, become entitled to the benefits under the said Subsidy scheme.

d) The entrepreneurs by their application dated the day of 20 applied to the Government for the grant of (Rupees \_\_\_\_\_ @ 25 %/ 33% / 35% / 50% Subsidy amounting to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ ) and whereas

i) Relying on the said application and subsequent representations made by the entrepreneurs, the Government have sanctioned 10% subsidy on Plant & Machinery of Rs. \_\_\_\_\_ and the GM, RIC/DIC \_\_\_\_\_ has agreed to pay the same on behalf of the Government to the entrepreneur on their executing the necessary documents as hereinafter appearing and creating the fixed assets to the tune of Rs. \_\_\_\_\_

ii) Now this INDENTURE witnesses and it is hereby agreed by and between the parties hereto as under :-

1. In consideration of the Government agreeing to give to the entrepreneurs under the said scheme, in such instalments the Government in its sole discretion think fit, an aggregate amount of \_\_\_\_\_ and by way of the subsidy to the entrepreneurs creating the fixed assets of Rs. \_\_\_\_\_ for the purpose of the said unit and the entrepreneurs do and each of them do hereby covenant with the Government as under:-
2. The DI, Odisha will be entitled in its sole discretion to make disbursement of the Subsidy or of any part thereof of either in one or more instalments to the party on it complying with the terms & conditions of the Subsidy scheme and of this agreement.
3. In the event of any of the State Level Committees ultimately deciding for any reasons whatsoever that the entrepreneurs are entitled to a lesser amount of subsidy the excess amount of the Subsidy shall be repaid by the entrepreneurs to the DI, Odisha along with interest thereon @ 12 <sup>1/2</sup>% per annum or such other rate as the Government might decide from time to time from the date of payment of the said amount of Rs. \_\_\_\_\_ or, any part thereof paid under this agreement till the repayment.
4. The entrepreneurs shall duly observe and perform the covenants and the conditions to be observed and performed by him / them under the said scheme.
5. The entrepreneurs shall not without prior approval of the State Level Committee change the location of the whole or any part of the enterprise or

affect any substantial change in the said project within a period of 5 years from the commercial production of the unit.

6. The entrepreneurs shall promptly furnish all the information asked for to the RIC / DIC, / Director of Industries / Government and also furnish certified copies of its audited balance sheet and profit & loss amount within a period of 6 months from the end of the year and also such other periodicals statements in such form and by such dates as may be prescribed by the Government from time \_\_\_\_\_ to \_\_\_\_\_ time \_\_\_\_\_ to the RIC/ DIC, / Director of Industries, Orissa / State Government.
7. The said sum of Rs. \_\_\_\_\_ or such part thereof as may have been till then paid by the Government to the entrepreneurs shall become forthwith repayable by the entrepreneurs to the Government in each and every of the following events namely :-
  - a) If the entrepreneurs goes out of production within 5 years from the date of start of production.
  - b) (i). If the entrepreneur(s) change(s) the location of whole or any part of the enterprise or effect any substantial construction or disposal of substantial part of their total fixed capital investment within a period of 5 years after going into commercial production.  
  
(ii). If any information furnished by the entrepreneur (s) in his / their application for the subsidy or otherwise particularly regarding location, capital investment and production, capacity of the said unit prior to the sanctioning of the sum of Rs. \_\_\_\_\_ as the subsidy is found to be incorrect or false or misleading and there has been suppression of any material / facts.
  - c) If a distress of execution shall be levied upon any property of the entrepreneurs or any part of the said factory or a receiver thereof is appointed.
  - d) If the entrepreneurs shall commit a breach of any one of the covenants or provisions herein contained and on his / their part to be observed and performed.
  - e) If the entrepreneurs close the said factory for a period exceeding 6 months at a

time for reasons other than the labour troubles, want of electric power or raw material or shall cease to carry on business for any reason whatsoever within 5 years from the date of commercial production.

- f) If the entrepreneurs or any of them file a petition for being adjudicated as insolvent or are / is adjudicated as insolvent.
  - g) If any petition for winding up the entrepreneurs company is presenting to any court or the entrepreneurs company passes any resolution for being wound up.
  - h) If the entrepreneurs fail or neglect to forth with execute such further documents as may be required by the Government or to duly comply with any direction given to it by the Government or the RIC/ DIC. In each one of the aforesaid contingencies the entrepreneurs are to repay the whole amount mentioned above with interest thereon @ 12½% per annum or such rate as the Government might decide from time to time from the date of disbursement of the subsidy till the repayment.
8. Whenever any sum due and payable by the entrepreneur under these presents shall be in arrears the same shall be deemed to be public demand and may without prejudice to any other right and the remedies of the Government be recovered from the entrepreneurs as a public demand under the Orissa Public Demand Recovery Act, 1962.
9. The entrepreneurs shall permit any person or persons authorized by the Government in that behalf at any time and from time to time during the usual time or business to inspect and examine any part of the said factory and shall render to him / them such assistance as may be required for the Government and furnish to such person or person as aforesaid all such information relating to the said factory as may be required by such person or persons.
10. The entrepreneurs shall observe and perform all instruction and direction that may be issued from time to time by the Government or the DI, Odisha or RIC / DIC, in relation to utilisation of the said sum of Rs.        and shall for 7 years hereinafter submit to the Government yearly periodical progress reports on the working of the said unit at the time and the form prescribed by Government or the Corporation.
11. The entrepreneurs shall -
- a) Furnish further information asked for by the Government of Odisha or by the State Level Committee or by the RIC/ DIC, /DI, Odisha from time to time.
  - b) Furnish to the RIC/ DIC/ DI(O) certified copies of the annual statement of accounts including the balance sheet and also periodical statements in such form and by such dates as may be prescribed by the Government or the RIC/ DIC, \_\_\_\_\_ from time to time.
  - c) Furnish true copies of documents as may be required by the Government or the



RIC/ DIC/DI, Odisha.

12. In the event of any dispute or difference arising between the parties hereto in respect of or in relation to this agreement or any provision herein contained either during the subsistence of this agreement or thereafter the same shall be referred to the sole arbitration or a suitable person acceptable to the entrepreneurs as well as the Government and / or the RIC/ DIC, \_\_\_\_\_/DI, Odisha or any other person nominated by Govt. and his decision thereof shall be final and binding on the parties. Such arbitration shall be under the provision of the Arbitration Act, 1940 and shall be held in Cuttack.

13. The entrepreneurs agree that in respect of any matters arising under this agreement the courts at Cuttack along with have exclusive jurisdiction and that the entrepreneurs submit to the same will not object that the courts at Cuttack have no jurisdiction for any reason whatsoever.

14. In the event of any action arising under any of the clause herein above the entrepreneurs agree to pay to the GM, RIC / DIC the legal charges and such other costs as the GM, RIC / DIC may be required to incur in connection with the aforesaid action.

15. The entrepreneurs agree to bear and pay all the costs charged and the expenses incidental to the preparation and the execution of the agreement.

In Witness whereof of parties hereto have affixed their common seal of this writing the day and year first herein above written.

The common seal of:

Is there into affixed pursuant to the resolution of the Board of Directors of the company passed on the day of in the presence of who has / have put his/their signatures.

In token of his / their presence in the presence of

In the witness thereof the entrepreneurs have put their (Respective land here today \_ year herein above written)

Signed and delivered by the \_\_\_\_\_

With name in the presence  
of Witness

1.

2.

Signature of Officer

Acting in the premises for on behalf of the Government of Orissa in the presence of

Witness

1. ....

2. ....

Signature of

MODERNISATION OF MEAT SHOP UNDER  
OFPP-2016

